



# CONSERVATION COMMISSION

Town of Townsend,  
272 Main Street  
Townsend, Massachusetts 01469  
978-597-1700, ext. 1739 978-597-8135 fax

Office of  
the  
**Karen Chapman, Chairman**  
**Noon, Clerk**

**Peter**

---

**Jennifer Pettit**  
**Deroian**

**Mary Small**

**James**

**Draft Agenda**  
**Meeting Room 2**  
**Memorial Hall**

*Wednesday, November 14, 2012 @ 6:30 P.M.*

1. Preliminaries
  - 1.1. Open Meeting
  - 1.2. Roll Call
  - 1.3. Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting
  - 1.4. Chair's Report
  - 1.5. Administrator/Agent Report
  - 1.6. Review of Minutes (Executive Session minutes of 2/22/06, 8/22/12, 9/12/12, 9/26/12, 10/10/12)
- 2.0 Hearings and Appointments
  - 2.2 6:30 Abbreviated Notice of Resource Area Delineation (DEP #308-  
Applicant: M & K Grandview Farm  
Location: 198 North End Road  
Project: to confirm the wetland delineation as proposed by M&K Grandview Farm
- 3.0 Work Session
  - 3.1 Review Bay State Forestry Service's Forest Management Plan of Old Meetinghouse Park, and discuss beginning its implementation
  - 3.2 Discuss holding a Massachusetts Association of Conservation Commission workshop on Erosion and Sedimentation Control in Townsend.
  - 3.3 Discuss moving boulders at 28 Adams Road
  - 3.4 Bills payable:
    - 3.4.1 Discuss and vote to purchase *Massachusetts Runoff, Erosion and Sediment Control Field Guide* for \$28.00 (including \$4.00 shipping) from the MACC from the Wetlands Protection Act fund.
    - 3.4.2 Discuss and vote to purchase 2 recreational trail signs for the Highland Street access to Old Meetinghouse Park for \$24.30 (including \$10.00 shipping)

**3.4.3 Discuss and vote to renew Townsend Conservation Commission's membership in the Nashua River Watershed Association in the amount of \$100.00 from the Dues and Memberships account.**

**3.5 Discuss and vote on a Request for Certificate of Compliance for DEP #308-589, 194 Dudley Road/formerly 91 Turnpike Rd., George Sullivan**

**3.6 Capital Project Request submitted to Town of Townsend Capital Planning Committee**

**3.7 Townsend Capital Planning Committee's Introductory instructions for making a capital improvement request for the Capital Improvement Plan of Fiscal Years 2014-2018.**

**3.8 Review letter from the MACC regarding FY14 dues schedule**

**3.9 Discuss attendance at the MACC Fall Conference *Roads and Water: Maintenance & Protection***

**3.10 Board of Selectmen memo re: renewal applications for 2013 licenses**

**3.11 Copy of Request for Departmental Action Fee Transmittal Form requesting a Superseding Order of Conditions from DEP submitted by Michael Turgeon for Karen Hill, applicant/owner for Lot 3, Boutelle Rd.**

**3.12 Sign duplicate copy of Certificate of Compliance for DEP #308-238, 137 Brookline Rd**

**3.13 Review draft Forest Cutting Plan: Julius Melbin, 171 North End Road**

#### **4.0 Correspondence**

**4.1 Copy of memo to Cemetery and Parks Commission from Leslie Gabrilka, Conservation Agent**

**4.2 Copy of Forest Cutting Plan extension until 12/9/2013, Zachary and Anne Marie Zufelt, Clement Road**

**4.3 Zoning Board of Appeals legal notice: Patricia Smith, 199 Wallace Hill Road, application to renew special permit to continue use of accessory apartment**

**4.4 Letter of resignation from Roger Rapoza, Jr.**

**4.5 Memo from Town Clerk (cc to Town Administrator) re: resignation of Roger Rapoza, Jr.**

**4.6 Planning Board endorsed ANR: 198 North End Road, M & K Grandview Farm LLC**

**4.7 Planning Board Decision for Site Plan Review Special Permit application, Tabivi, LLC, Chris and Nancy Pappas, 24 Main Street - restaurant**

**4.8 Planning Board Decision for Site Plan Review Special Permit application, Karen McNabb Noon, Chapin, LLC – renovation for karate studio.**

**4.9 Letter from Lycott Environmental Inc., re: 2012 Summary Report, Common Reed Management, Dead Swamp, Townsend**

#### **5.0 Advertisements and Conferences**

**5.1 Special Election Forum, Memorial Hall, Tuesday, October 30, 2012 @ 7:00 pm**

**5.2 Board of Selectmen meeting on Tuesday, November 6 at 7 pm re: exploratory meeting to establish a Townsend Agriculture Commission**

**5.3 MACC Annual Fall Conference, *Roads and Water, Maintenance and Protection*, Clark University, Worcester, MA, Saturday, November 10, 2012**

**5.4 Tentative special election, Tuesday, November 13, 2012**

**5.5**

**6.0 Next Meeting – Wednesday, November 28, 2012 at 7:00 pm**

**7.0 Adjournment**